

SOUTH RUISLIP RESIDENTS' ASSOCIATION

THE RULES OF THE ASSOCIATION
(Amended April 2008)

EACH MEMBER SHOULD MAKE EVERY ENDEAVOUR TO ATTEND S.R.R.A.
GENERAL MEETINGS WHICH ARE HELD ON THE FOURTH WEDNESDAY OF:

JANUARY

APRIL (A.G.M.)

JULY

OCTOBER

1 NAME

The Association shall be known as "South Ruislip Residents' Association".

2 OBJECTIVES

- a) To protect the rights and interests of all residents in the area.
- b) To ensure that local public services, educational, social and sporting facilities are reasonably available and maintained.
- c) To inform on proposed changes affecting the area and particularly the environment.
- d) To encourage the spirit of citizenship.

The objectives of the SRRA shall be undertaken while avoiding political, denominational and sectarian bias.

3 MEMBERSHIP

- a) Membership of the Association shall be restricted to residents, over 18 years of age in the geographical area known as South Ruislip, that is residents of South Ruislip ward, the part Field End Road (eastern side), between Malvern Avenue and Eastcote Lane, and those residents who live in that part of Cavendish ward which is in the geographical area of South Ruislip (south of Yeading Brook).
- c) Membership shall commence from the date that the membership fee is paid. It shall cease by written notification to the Honorary Secretary or where the fee has not been received by 31st December of that year.

4 FINANCE

- a) The financial year shall commence on 1st January each year.
- b) The membership fee per household shall be determined by proposal ratified at an A.G.M. or Extraordinary General Meeting convened for that purpose and in accordance with Rule 5(c).
- c) The membership fee for senior citizens shall be proportionately less, as similarly determined.
- d) Donations to the Association may be received by the Honorary Treasurer.
- e) The Honorary Treasurer shall hold, in trust only, all monies belonging to the Association. He or she shall make payments when authorised by the Executive Committee to do so, shall prepare the statement of accounts each quarter and deliver up all monies, papers and vouchers relating to the Association when requested to do so by the Executive Committee.

- f) A banking account shall be opened and cheques signed by two committee members out of a list of four specified for the account. The list shall comprise of the following Officers - Chairperson, Chief Road Steward, and Treasurer, plus one additional committee member.

5 MEETINGS

- a) The Annual General Meeting shall be held in April of each year.
- b) Quarterly General Meetings shall be held in January, July and October of each year.
- c) Any member may request an Extraordinary General Meeting on production of a requisition setting forth the reason for such meeting and signed by not less than 20 members of the Association. This requisition must be presented to the Honorary Secretary not less than 14 days prior to the proposed meeting.
- d) Seven days' notice of all General Meetings shall be given in writing to every member, together with a copy of the agenda, by means of a Newsletter circulated to all member households. Advance notice shall be given in the local Press.
- e) The quorum for each General Meeting shall be 20, which must include at least two Officers.
- f) Members wishing to raise item under AOB at the AGM or ordinary Quarterly meetings must submit them in writing and are requested to do so 14 days before the meeting. This requirement may be waived at the discretion of the Chairman.

6 OFFICERS AND COMMITTEE

- a) The management of the Association shall be vested in the Executive Committee which shall meet at least eight times a year on the second Monday of the month (Bank holidays excepting) except in the month following a Quarterly General Meeting.
- b) The Executive Committee shall nominate the officers of the Association.
- c) The Executive Committee shall be elected annually and consist of the following seven officers: Chairperson, Vice-Chairperson, Honorary Secretary, Assistant Honorary Secretary, Honorary Treasurer and Chief Road Steward, and up to 10 other members. Other officers may be appointed as deemed necessary. All officers and other Committee Members shall retire at the Annual General Meeting. The Chairperson, Vice Chairperson, Treasurer, Chief Road Steward and Secretary can only be appointed from serving committee members.

- d) Should any officer or committee member resign before his or her term of office ends, the Executive Committee shall have power to co-opt another member to replace the retiring person until the A.G.M. following.
- e) The quorum of the Executive Committee shall be six.
- f) Any officer or committee member absent without reasonable excuse or apology from three consecutive Executive Committee meetings shall be notified by the Honorary Secretary that unless satisfactory explanation is given to the next Executive Committee meeting he or she will be deemed to have resigned.
- g) Sub-committees may be appointed by the Executive Committee and shall meet as required. Proceedings shall be reported at each Executive Committee meeting. All such sub-committees shall include at least two members of the Executive Committee.
- h) The Executive Committee shall have power to elect as honorary members, members retiring after noteworthy service with the Association. Such honorary members may be invited to attend Executive Committee meetings in an advisory capacity but, if no longer living in the area, they shall not be permitted to vote or stand for office in the Association.

7 DISSOLUTION

In the event of it becoming necessary to wind up the Association, any such decision, which shall include disposal of all financial assets, shall be made only at a General Meeting called in accordance with Rule 5(a) or (c) and if sanctioned by not less than 60 members, voting being by those members attending or by proxy.

8 RESOLUTIONS

Resolutions amending or rescinding these rules or involving fundamental issues of finance or policy shall be admissible only at AGMs convened under Rule 5a. Details of all such resolutions shall be published with the agenda.